

SMCS-FO14 DRAFT

PART I - FACE SHEET



ORIGINAL

APPLICATION FOR FEDERAL ASSISTANCE

Modified Standard Form 424 (Rev.02/07 to conform to the Corporation's eGrants System)

1. TYPE OF SUBMISSION:

Application ☒ Non-Construction

2a. DATE SUBMITTED TO CORPORATION
FOR NATIONAL AND COMMUNITY
SERVICE (CNCS):

3. DATE RECEIVED BY STATE:

07-MAY-14

STATE APPLICATION IDENTIFIER:

N/A

2b. APPLICATION ID:

14AC159980

4. DATE RECEIVED BY FEDERAL AGENCY:

FEDERAL IDENTIFIER:

5. APPLICATION INFORMATION

LEGAL NAME: Santa Maria Community Services

DUNS NUMBER: 072885585

ADDRESS (give street address, city, state, zip code and county):

617 Steiner St
Cincinnati OH 45204 - 1327
County: Hamilton

NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER
PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give
area codes):

NAME: Mary Ucci

TELEPHONE NUMBER: (513) 587-6920 310

FAX NUMBER:

INTERNET E-MAIL ADDRESS: mary.ucci@santamaria-cincy.org

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

310537141

7. TYPE OF APPLICANT:

7a. Non-Profit

7b.

8. TYPE OF APPLICATION (Check appropriate box).

☒ NEW ☐ NEW/PREVIOUS GRANTEE
☐ CONTINUATION ☐ AMENDMENT

If Amendment, enter appropriate letter(s) in box(es):

A. AUGMENTATION B. BUDGET REVISION
C. NO COST EXTENSION D. OTHER (specify below):

RECEIVED

MAY 07 2014

10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.006

10b. TITLE: AmeriCorps State

9. NAME OF FEDERAL AGENCY:

Corporation for National and Community Service

12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc):

Greater Cincinnati, OH Hamilton County, OH
(OH, urban core neighborhoods of Price Hill, Lower and West Price Hill)

11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

Project Advance

11.b. CNCS PROGRAM INITIATIVE (IF ANY):

13. PROPOSED PROJECT: START DATE: 09/01/14 END DATE: 08/31/15

15. ESTIMATED FUNDING: Year #: 1

a. FEDERAL	\$ 151,245.00
b. APPLICANT	\$ 231,100.00
c. STATE	\$ 0.00
d. LOCAL	\$ 0.00
e. OTHER	\$ 0.00
f. PROGRAM INCOME	\$ 0.00
g. TOTAL	\$ 382,345.00

14. CONGRESSIONAL DISTRICT OF: a.Applicant OH 01 b.Program OH 01

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE
ORDER 12372 PROCESS?

☐ YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE
TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR
REVIEW ON:
DATE:

☒ NO. PROGRAM IS NOT COVERED BY E.O. 12372

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

☐ YES if "Yes," attach an explanation. ☒ NO

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN
DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE
IS AWARDED.

a. TYPED NAME OF AUTHORIZED REPRESENTATIVE:

Ha Musser

b. TITLE:

c. TELEPHONE NUMBER:

(513) 557-2730 407

d. SIGNATURE OF A AUTHORIZED REPRESENTATIVE:

e. DATE SIGNED:

05/07/14

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Executive Summary

Executive Summary

The Santa Maria Community Services Project Advance program will engage 15 AmeriCorps members to provide Adult Education Tutoring and Job Placement Services (five members combined), and Community Health Care Accessibility and Health Navigation (10 members), at the following locations: GED Education and Job Placement Services: Santa Maria Community Services (SMCS)-Workforce Development Program (internal partner), Lower Price Hill Community Schools (LPHCS)(external partner), and LPHCS-Adult Basic Literacy Education(ABLE) Program at separate location. All partner sites are located in our low-income targeted neighborhoods in Cincinnati, Greater Price Hill, Ohio. Health Care Accessibility and Education: Cincinnati Public Schools (CPS) School Based Health Centers including Oyler School, Roberts Academy, Roll Hill Academy, Midway School, Ethel Tate Academy, The Academy of World Languages, Aiken High School, SMCS-Wellness Center, Health Care Access Now (external partner), Healthy Mom's and Babes (external partner), SMCS-Wellness Center (member located at Price Hill Health Center). All partner sites are located in our targeted neighborhoods.

At the end of the twelve month period, 300 individuals will have received services that remove barriers towards attaining a GED, 150 individuals will receive job readiness services to remove barriers to employment, 30 individuals will be employed, 950 clients will receive health services information, 665 clients will receive direct health treatment for preventative care, and 250 clients will have received one or more successful health care referrals, removing barriers to accessing community health resources. The AmeriCorps members will leverage 150 volunteers that will be engaged in assisting members with assigned duties as well as assisting with special health and education events throughout the year. This program will focus on the CNCS focus areas of GED Education-Job Placement Services, and Healthy Futures. The CNCS investment of \$151,245 is matched with \$231,100 from private funding for a total program cost of \$382,345.

Rationale and Approach

1. A: RATIONALE AND APPROACH/PROGRAM DESIGN

Santa Maria Community Services (SMCS) provides Cincinnati Greater Price Hill neighborhoods with educational tools and resources to build strong families, promote healthy residents, and foster neighborhood revitalization

The community needs that this AmeriCorps Project Advance program will address are: The high

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dropout rate and high unemployment rate (documented in US Census) and the high percentage of uninsured in the Cincinnati Greater Price Hill neighborhoods. These needs coincide with the AmeriCorps focus areas of: GED Preparation, Job Placement Services, and Healthy Futures.

1. Severe Education Deficit / Lack of pre and post Job Placement Services

Rationale: There is a severe education deficit among residents in Cincinnati's low-income, inner city neighborhoods. Low educational attainment is a barrier to employment, limits parents' ability to support the education of their children, and leads to related issues of poor health and housing, lack of financial literacy and civic participation.

All Project Advance targeted neighborhoods fall into the lower economic quartiles and bear the burden of higher than average dropout rates and illiteracy rates (Social Area Report, The Social Areas of Cincinnati, An Analysis of Social Needs, 4th Edition, School of Planning, University of Cincinnati and UC Institute for Community Partnerships (UCICP)). By: Michael Maloney and Christopher Auffrey. This data reveals the pervasive, continuing link between poverty, unemployment, and illiteracy at the neighborhood level.

GED Approach: According to The United Way of Greater Cincinnati regional Assessment, Education 2012; Relationships (especially through mentoring) are the key to learning. Mentoring, which is estimated to be currently provided at less than 15% of total need, must be increased. Learning is delayed by generational and situational poverty, mental health challenges, and lifestyle issues such as transportation, family structure, and violence. Project Advance will partner with three sites currently offering older youth and adult literacy programs in our low-income targeted area. We will place four AmeriCorps members in these separate locations to increase capacity and enhance the overall effectiveness of their programs. The organizations are: Lower Price Hill Community Schools (LPHCS) and LPHCS's Adult Basic Literacy Education (ABLE) (at a separate location), and Santa Maria Community Services (SMCS)-Workforce Development Program (WFDP). These sites provide one on one mentoring, assessments, tutoring and instruction in basic literacy, adult education and GED classes, and homework assistance each week day. Two sites offer evening sessions to accommodate community students who are employed during the day. By partnering with these current GED programs and placing three AmeriCorps volunteers with them, we plan to enhance the quality and increase the effectiveness of these programs through member training in literacy, and through the individual qualities and skills our volunteers will bring to the programs.

Job Placement Services Approach: Project Advance will partner with SMCS-WFDP who works one on one with individuals seeking job readiness services, pre-employment services, job placement services,

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and job retention/post-employment services with funding from a federal WIA grant and a federal LISC grant. Additionally, SMCS-WFDP hosts monthly employment workshops presented by SMCS full-time employment services staff. The workshops help participants build skills needed for gaining and maintaining employment by providing job readiness training and workplace simulations. Based on previous years of internal SMCS-WFDP data, most individuals entering this program tend to be youth age 16-21 and fall into a pre-employment category and require pre-employment services along with job placement services when they become ready. By partnering with this current comprehensive Job Placement program and placing our AmeriCorps volunteers with them, we plan to enhance the quality and increase the effectiveness of this program through comprehensive member training and the individual attributes and skills our volunteers will bring to the work. One AmeriCorps member in this program will focus their primary attention in the job placement services area.

2. Lack of Health Care Access

Rationale: There is a lack of primary health care access available to families and students in our targeted area. According to the 2009 The Center for Closing the Health Gap Assessment of the Cincinnati: Greater Price Hill Area: 42.4% adults reported they were uninsured. Data from the 2013 Greater Cincinnati Community Health Status Survey (of adults) reported that 73% of adults for all of Cincinnati reported being insured. This clearly highlights the need for increased health care access in our Greater Price Hill low-income area; with a 30.6% lower than average adult insured rate. The Child Wellbeing Survey conducted by the James M. Anderson Center for Health Systems Excellence revealed that 93% of children in the greater Cincinnati region possess health insurance. This contrasts dramatically with the 20% of children who possess health insurance in the Cincinnati Price Hill neighborhoods, reported in the same survey.

Fifty percent of respondents reported they usually go to the hospital, ER or urgent care for their healthcare needs, as opposed to a doctor's office or neighborhood clinic. This finding is also supported by Good Samaritan Hospital, which found Greater Price Hill zip codes had a 16% higher ER utilization rate than the rest of Hamilton County in 2007. Additionally, Crossroad Health Center's 2009 West Side Cincinnati Health Care Access Needs Assessment found ER visits in 2007 from Greater Price Hill zip codes were ranked in the top ten Ohio zip codes for ER visits. Barriers to accessing health services for all Cincinnati Greater Price Hill residents include transportation, language, lack of child care, literacy, cultural perceptions of health and well-being, and lack of understanding of access to the health care systems available to them. Seventy-five percent of Cincinnati Public School (CPS) students fall below the federal poverty line. Often a school nurse is

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their only access to health services. According to a study published in the Journal of Public Health: Advancing Educational Success and Public Health, 2012. "The School Based Health Center (SBHC) is a successful model for providing quality health care services for children and adolescents that eliminates most barriers students face when they are trying to access health care. SBHCs are comprehensive health centers, which provide medical, dental and mental health screening and treatment to students in their schools. They are designed to overcome barriers to health care access. Approach: Project Advance will partner with The Cincinnati Health Department in the SBHCs and in the Cincinnati Price Hill Clinic, as well as with the non-profit organizations working for better health care access listed above. By placing AmeriCorps members in these organizations to act as Health Care Navigators, we hope to improve the overall effectiveness and increase the number of individuals receiving services at each of their programs. The school-based health centers in our targeted area are currently located at: Cincinnati Public School (CPS): Oyler School, Roberts Academy, Roll Hill Academy, Midway School, Ethel Tate Academy, The Academy of World Languages, and Aiken High School. Project Advance will place five members in these SBHCs to provide increased capacity, increased health care access for students and their families, and to experience a meaningful volunteer experience for these members.

The remaining partner organizations currently providing assistance with accessing health care services are: SMCS- Wellness Center (internal partner), Health Care Access Now (external partner), and Healthy Moms and Babies (external partner). All partner sites are located in our targeted neighborhoods in Cincinnati, Ohio. The five AmeriCorps members at these locations will contribute to the capacity of the organizations by increasing the number of one on-one-assistance to individuals seeking access health care services. Members will be contributing their skills acquired from our comprehensive trainings, and will be receiving a meaningful volunteer experience.

1 B. AMERICORPS MEMBER ROLES AND RESPONSIBILITIES Education Deficits - Job Placement Services

All Project Advance members volunteering for GED tutoring will serve at partner sites. Four AmeriCorps members will provide tutoring and instruction in basic literacy, skill level assessment, adult education and GED classes, and homework assistance. At an initial meeting with a new student the AmeriCorps member will present a brief orientation about the program. Once the new student is enrolled in the program, the AmeriCorps member will administer an assessment (Test for Adult Basic Education (TABE)), score it, and talk with the student about his or her goals. This first test result serves as the basis for developing an education plan. AmeriCorps members use lesson plans drawn from

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adult basic education materials as well as those geared to preparation for the PGED and for the official GED exam. Post tests will be administered periodically to track individuals' progress. Project Advance members are encouraged to draw on their own talents to augment the curriculum. Project Advance plans to facilitate regular meetings with the AmeriCorps members working with GED students to share best practices and best curriculum augmentations with each other's partner organizations. Concurrently, clients may also be seeking job placement services at the time of enrollment.

AmeriCorps members will enroll the individual in the program making note of their need for job placement services. One member volunteering for Job Placement Services will serve at a Project partner site currently offering a robust job placement services program. At an initial meeting with a new client the AmeriCorps member will present a brief orientation about the job placement services program offered. Once the new client is enrolled in the program, the AmeriCorps member will work one on one with the individual to assess their needs and design an individualized approach to providing job placement services designed to improve their job readiness and overcome barriers to employment. This will include but is not limited to obtaining a past work history, refining a resume, and identifying and offering solutions to barriers to employment, such as child care needs or lack of transportation. The AmeriCorps member will also enroll the individual and then assist with SMCS-LCW's bi-monthly Employment Workshops presented by SMCS full-time employment services staff. These workshops help participants build skills needed for gaining and maintaining employment by providing job readiness training and workplace simulations.

Health Care Access - Health Care Navigator

All Project Advance members volunteering as Health Navigators will be placed partner sites. Five members will serve as health navigators in SBHCs (Cincinnati Health Department Partner) assisting with health care access for all students in schools served. Their primary role is to serve as a liaison between the schools, the SBHCs and the families. These members facilitate and document health services for students receiving the services at the SBHCs. These services include but are not limited to health exams, determination of existing conditions, eye exams, dental exams, individual visits to the school health workers when needed, and medical insurance determinations. In addition to the SBHC locations, five Project Advance members will serve at partner site locations assisting with the partner organization's services to increase health care access to their clients. The members will enroll individuals in the program and give an orientation of the health access services offered at that site. As a health navigator, the AmeriCorps member will assist individuals and their families with the appropriate steps to overcome barriers to health care access as determined by the site partner's services.

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offered and their policies. All members volunteering as Health Care Navigators will assist with the organization and implementation of health education workshops and programs targeted to our neighborhoods. They will organize and facilitate wellness activity projects that promote community health and well-being. They will participate in various city-wide health and wellness focused events such as community Health Fairs. All Project Advance work will focus on providing services to people living in Cincinnati's, Greater Price Hill neighborhoods.

Our plan is for all member positions to be full-time. However, we will offer the availability of part time slots to allow some flexibility in meeting member as well as partner and community needs. Each year, prior to recruitment and placement the configuration of slots will be examined with Project Advance partners. All AmeriCorps members will wear AmeriCorps gear when possible at their partner site locations and will always wear AmeriCorps gear when attending any public function representing the AmeriCorps program. All printed materials distributed by members will contain the AmeriCorps logo.

1c. EVIDENCE-BASED

According to a recent United Way of Greater Cincinnati Income Assessment, 2012 (p 10), Education is the key to income self-sufficiency for the next generation. In order to be competitive and attract and retain employers who offer high-wage jobs, our regional community needs a well-educated workforce. An uneducated or under-educated population leads to a low-skilled workforce unable to meet the technological demands of new and growing industries. (Landrieu, M. L. and Murray, P. (August 10, 2011). How to Close the Skills Gap. The Wall Street Journal)

From the United Way of Greater Cincinnati Health Assessment, 2012, (p 3), Understanding health in general is important, but understanding where our region underperforms compared with the nation is critical to improving health outcomes. One of the major health issues that stand out as a particular problem in our region is: Infant Mortality: Infant Mortality is viewed by many as a good overall summary measure of health status for a community. Our region's infant mortality rate is considerably higher than the U.S. rate and is driven by persistently high infant mortality rates in Hamilton County (The United Way Community Research Collaborative 2009). Infant deaths in Ohio tend to be clustered in urban areas and are consistent with the fact that infant mortality rates are related to higher rates of poverty and increased rates of non-insurance (Ohio Infant Mortality Taskforce, 2009).

1d. MEMBER EXPERIENCE

Our robust four day initial orientation is the first step for a new member to have a quality AmeriCorps

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volunteer experience. In addition, Project Advance members that will return from the Urban Appalachian Council's AmeriCorps program for a second or third year become part of an experienced cohort working with staff to ensure that incoming members have a clear understanding of what to expect and also to provide examples of potential experiences that are available to the new members during the upcoming year. Project Advance will work with other Cincinnati AmeriCorps programs on the all-city Member Gathering in the spring and also on planning and implementing the Ohio AmeriCorps week activities. Working with staff and volunteers, members will develop volunteer projects to foster leadership development and voluntarism. In this upcoming grant period, member development will include sessions on professional development, recruitment and support of volunteers, civic responsibility, service ethics, and life after AmeriCorps. We also believe that our participation in the Justice Talking trainings are an important part of allowing members to reflect on their service and discuss the impact they are having with other members.

1e. OVERALL PICTURE Project Advance addresses the issues of educational deficits, high unemployment, and lack of health care access in the Cincinnati Greater Price Hill community members by placing AmeriCorps volunteers at adult education-job placement sites, school-based health centers, and health care access partner sites to provide hands-on service to improve literacy, build job skills, and provide health education and increased health care access to more students, families and individuals. AmeriCorps members are well-suited for these activities because of their commitment to service, the comprehensive training they will receive through our internal training sessions as well as the hands on training at the partner sites, and their personal missions to include volunteering in their lives. Because of their intervention, older youth and adults who left school early will be able to put their lives and their families back on a track to success through advanced educational attainment and increased workplace skills. More students will be able to stay at school and have more successful academic outcomes because of the capacity created by members serving in school-based health centers assisting with student and family navigation to obtain needed health services. More individuals and families will have access to health care services due to the increased capacity made available by AmeriCorps volunteers serving in partner site locations currently offering health care access services.

1f. SELECTION, TRAINING, AND SUPERVISION (Selection):

A diverse mix of members will be recruited nationally through online advertising, locally through participation in college job fairs at several universities, networking with local high schools, advertising at local health fairs, networking with local agencies providing similar services to reach local residents,

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word of mouth, and advertising at local events that allow current members to share information about the program and their service experience. We will also review applications submitted through the AmeriCorps website. Because our sites are located in our low-income neighborhoods, we will concentrate some local recruiting from that same population.

Member Training: Project Advance's three and one half day orientation includes: Team building activities, Blood Borne Pathogens, Manual review, Conflict Resolution, Diversity, Community Sensitivity, Health Care Worker Training, HIV/AIDS, Compliance, On Corps training, and a tour of all partner sites. Supervisor Training: Includes OnCorps tutorials, Compliance and expectations. For Project Advance members serving in the Education Deficit- Job Placement Focus Area our training plan includes formal training by the Greater Cincinnati Literacy Network (or an equivalent organization), coaching by an Educational Specialist, coaching by a Job Placement Specialist, and ongoing onsite training and supervision averaging 2 hours per week for each AmeriCorps member. Members will also participate in Professional Development, Cultural Sensitivity, and Civic Engagement trainings.

For Project Advance members serving in the Healthy Futures (Health Care Access) focus area, training includes technical training units on Health Disparities, Patient Relations, Professional Development, Cultural Sensitivity, Civic Engagement, Health Outreach, Health Education, Disaster Preparedness, Case Management, and Primary Care Environment.

After the initial orientation week, all members spend the next full week in training with their supervisors at their host sites.

1g. OUTCOME: PERFORMANCE MEASURES

As a result of our GED-Job Placement members' activities our partner agencies will see an increase in the number of individuals enrolled in their programs, an increase in the number of educational level advances, an increase in the number of practice GED(PGED) exams administered to their clients, and an increase in the number of passed Ohio GED exams. See: Performance Measures Outcomes. Additionally, the agency working with job placement clients will see an increase in the number of pre-employment services provided to clients as well as an increase in the number of jobs attained by clients. See: Performance Measures Outcomes.

As a result of our Health Navigator members activities our SBHC partner sites will see an increase in students and families receiving health care services and an increase in referrals and appointments to additional services when required. As a result of Health Navigator members placed in our partner sites offering assistance to health care access the partner will see an increase in the numbers of individuals

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and families receiving health care services. See: Performance Measures Outcomes.

We measure our impact by carefully collecting data for program enrollment, individual contacts, initial academic functioning through testing, post testing at a later date to measure grade level advances, PGED test scores, and success rates on passing the Ohio GED. We will also collect data to measure enrollment in a job placement services program, number of job placements, and job retention over set periods of time.

Our SBHC members will document the number of students receiving health education, and the number of students receiving health services. Our AmeriCorps members placed in our partner sites offering assistance with health care access will document the number of individuals being served and the type of services provided.

1h. VOLUNTEER GENERATION

Volunteer members will be linked to the United Way Voluntary Action Center and Volunteer Match. We will participate with local college Learn and Serve projects when available. Volunteers are recruited from a variety of sources. SMCS often receives offers to volunteer by groups from local churches, businesses and schools. Past clients will be recruited to volunteer. Parents of school children participating in the SBHCs will be recruited to volunteer. Volunteer engagement is an essential element of our program.

Organizational Capability

ORGANIZATION CAPACITY:

a. Background and Staffing

Santa Maria Community Services (SMCS) Mission and Vision:

SMCS empowers Greater Cincinnati Price Hill families as they achieve sustainable health, employment, housing and family life. SMCS is a catalyst to improve the well-being of Cincinnati Greater Price Hill families. SMCS plays a leadership role in addressing educational, human services, and community leadership development needs in the Cincinnati Greater Price Hill areas. Santa Maria currently provides services to more than 4,000 individuals and families annually, operates from five office locations in Cincinnati Greater Price Hill and Sedamsville/Riverside area, employs over 50 staff, and engages more than 500 volunteers who give more than 20,000 hours of their time annually. SMCS Board of Directors is comprised of a diverse group of individuals from corporate, non-profits, universities, hospitals, public schools, law firms, public courts, religious affiliations, and local residents.

Sources of funding for SMCS include federal funding (WIA and LISC), United Way of Greater

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Cincinnati, Greater Cincinnati Foundation, corporate sponsors such as Procter and Gamble and Chemed, USBank, and private foundations such as Sisters of Charity Ministries, and the Harrison and Pfau foundations. SMCS has been in the business of helping people for 117 years, with a proven track record of providing high quality sustainable programs. As a long time recipient of federal, state, local, corporate, and private funding, we have a proven record of being in compliance with all programmatic and financial regulations related to each funder. External audits of all funding are performed annually and are reviewed and approved by the Board of Directors. This AmeriCorps program will receive the same compliance and accountability attention implemented on all of our funding sources. We have an accounting staff currently employed at SMCS and we plan to employ an additional part-time book keeper under the supervision of our accounting staff, to work directly with the AmeriCorps funding to ensure fiscal compliance. SMCS AmeriCorps will enlist a 60% fte Director who will oversee the program and work directly with the partner sites, member supervisors, and all program compliance, legal and programmatic requirements. The Director will be responsible to maintain relationships with the partner sites to ensure that each site remains in compliance with all AmeriCorps programmatic and fiscal regulations. Monthly program review by Program Director and Coordinator and site supervisors at each partner site is planned as a way to detect and prevent programmatic and or fiscal compliance issues. This regular communication is intended to keep all parties on track with the grant requirements and will quickly highlight any potential issues that may arise. We feel it is imperative to the success of this program, for both members and the community agencies, to identify any potential problems as soon as possible and to then come to a resolution rapidly. This timely feedback will also serve as a source for suggestions and implementation of program improvements when identified. This agency has a long track record of working with a diverse group of community organizations and successfully implementing large federal programs. SMCS AmeriCorps program will enlist a full-time Program Coordinator who will work primarily with the members and their site supervisors. This coordinator will interact at least weekly with members to ensure their volunteer experiences are progressing successfully and the needs of the organizations where they are servicing are being met. The Program Coordinator will work directly with each member to ensure high quality data collection. Members will be trained on the proper data collection techniques during their initial week-long orientation. Data collected will be reviewed weekly at first, then bi-weekly when appropriate by the Program Coordinator and the members. This timely review of data will be informative for identifying potential areas of continuous improvement of the program. As the year progresses, it is likely that the data will reveal stronger and weaker areas of service to clients.

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A plan would then be implemented to make appropriate adjustments to the weaker areas. The program coordinator will work with site supervisors and members to address any data collection issues that may arise. The Program Coordinator will facilitate twice monthly member training/enrichment and will assist the members with seeking additional volunteer opportunities. SMCS employs a volunteer recruitment and retention specialist. This AmeriCorps program will enlist her assistance to aid the members with each of their volunteer recruitment requirements. The goals of this AmeriCorps program align extremely well with the services already being offered at SMCS. Enlisting external partner sites who offer these services through varying approaches can only strengthen and improve the impact on the overall community. The AmeriCorps members in this program will be able to choose from a variety of sites and several types of services offered to complete their volunteer service.

Previously at SMCS

GED/Job Placement:

Last year SMCS-WFD graduated 92 Ohio GED students and assisted 485 students with GED tutoring, assisted 116 individuals with job placement services, and placed 77 individuals in jobs.

Health Care Access:

Last year SMCS assisted 930 individuals overcome one or more barriers to health care access.

b. Sustainability

SMCS has a one hundred and seventeen year history of funding successful programs targeted towards the Cincinnati Greater Price Hill neighborhoods. We partner financially with United Way of Greater Cincinnati, Interact for Health, national and local corporations, and national and local foundations who value and fund the mission and services offered by SMCS. We plan to strategize with the Cincinnati Health Department and local colleges and universities to develop pathways for members to complete the requirements necessary to earn a Community Health Worker License. Members will continue to build their health worker skills and will be able to utilize their education awards. This in turn will support the retention of the capacity of growth at the SBHCs for the health department by eventually employing our exiting AmeriCorps members. We will also explore similar opportunities with local colleges and universities for our GED-Job Placement members to increase their technical skills and enhance their volunteer experience. It is our hope that a connection with a college or university for our GED-Job Placement members will increase the likelihood of them pursuing additional formal education.

Along with the SMCS Volunteer Coordinator's efforts to assist with volunteer recruitment and

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participation for the AmeriCorps members, we plan to engage our Board of Directors to broaden the base of volunteers working at the GED-Job Placement sites.

c. Compliance and Accountability

Project Advance members will serve in sites located in the Cincinnati Greater Price Hill neighborhoods. This closeness allows for frequent in-person communication among the AmeriCorps staff, the site supervisors, and the members. We will create effective ways to ensure communication between our staff, the members, and the sites so that successes and ideas can be shared and if problems arise, they can be resolved quickly. Our primary system for communication will include quarterly site directors' meetings, bi-monthly member meetings for training or team building sessions; and a set of simple, easy to follow forms and policies on submitting student contact and progress data to be entered into the database. We will maintain photocopies of all student test results, for example, so we can verify academic progress. During initial interviews, during orientation, and regularly through the program year, members are reminded at meetings about the Corporation's role, expectations and prohibited activities. Also, each member is given an orientation packet and member handbook. We will use the internet to share monthly calendars and quarterly newsletters for members and site directors. These will include training opportunities, both required and optional, and feature stories about member accomplishments. We will also use it to share national service news with the team and with site staff. Site directors sign letters of agreement annually which clearly spell out their obligations. The partner sites returning (former UAC) are well versed in AmeriCorps documentation requirements and compliance expectations and have a great deal of experience supervising members. We will be working this year to bring that same level of understanding to new site partners. We plan to have quarterly site supervisor meetings to share information, best practices, and successful resolutions to problems that arose.

d. Continuous Improvement

Project Advance will obtain monthly program feedback from Partner site supervisors through in-person meetings and/or phone conversations. We will obtain program progress feedback bi-monthly from members at regularly scheduled training sessions. As the program progresses, the data collected will be examined to evaluate the volume and advancement of the clients being swerved. Adjustments to the program will be made as appropriate, dictated by the data.

e. Enrollment and Retention

Project Advance will strive for 100% member enrollment and 100% member retention. A diverse mix of members will be recruited nationally through online advertising, locally through

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participation in college job fairs at several universities, networking with local high schools, advertising at local health fairs, networking with local agencies providing similar services to reach local residents, word of mouth, and advertising at local events that allow current members to share information about the program and their service. We will also receive applications through the AmeriCorps website. Because our sites are located in the low-income neighborhoods we are targeting, we will concentrate some local recruiting from that same population. We believe the most relevant factor in member retention is providing each member with a high quality orientation, regular professional and technical trainings, and a satisfying volunteer experience at their partner sites. Weekly in-person communication between our members and our AmeriCorps staff will ensure that we are aware of the members' ongoing quality of their experiences. In-person intervention can occur as frequently as needed if problematic issues arise between members and their site supervisors. We also plan to devote a portion of time at each bi-monthly member training to encourage members to share experiences, both good and challenging. We believe this sharing among members will reinforce the closeness of the 2015 cohort. Our goal is to complete this program year with 15 highly effective and very satisfied members who feel as if they contributed to the success of the programs they served and to their community.

Cost Effectiveness and Budget Adequacy

Cost Effectiveness and Budget Adequacy

Our cost per member service year (MSY) is \$10,083. We have a substantial cash contribution from local agencies totaling \$216,000. This includes \$147,000 (\$9,800 from each partner site) and \$69,000 from United Way of Greater Cincinnati. Additionally, In/Kind contributions of \$41,250 will be contributed through weekly partner site supervisor training and individual mentoring of members. This In/Kind contribution will be tracked in OnCorps.

This proposal requests support for an administrative staff of 1.87 fte's to support a team of 15 members in ten different program locations. This lean administrative design is possible due to the fact that the site directors will provide the day-to-day supervision and on-site training of members as an in-kind donation to the project. This allows for one Program Coordinator (100% fte) to facilitate the oversight of our 15 members. The Program Coordinator works closely with the site supervisors and the members to ensure the compliance, effectiveness and success of the program. The Program Coordinator also works closely with each member to ensure they experience personal growth and they experience a meaningful volunteer service year.

The additional personnel requested in this proposal are for a Program Director (60% fte) to oversee the

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Narratives

program progress, cultivate partner relationships, maintain AmeriCorps compliance requirements, facilitate all contractual matters, approve budgets and programmatic data in OnCorps, and assist with member experiences and trainings. Additionally we are enlisting the experience of a volunteer coordinator at SMCS (2% fte) to assist the members with their volunteer requirements. This individual has many years of volunteer recruitment experience. We are also enlisting the services of a SMCS Health Care Trainer (3% fte) to engage our members in the many training opportunities that SMCS is able to offer to our members. One example: SMCSs Community Health Worker Training. This will be offered entirely to our member cohort. This trainer will also seek out and facilitate appropriate health care trainings offered at other organizations for our members. She will work with the Program Coordinator to facilitate trainings for the GED-JOBS members as well. We are requesting the services of a Bookkeeper for 8 hours per week during the duration of the award. This person will maintain the financial health of the award as well as enter the program information into OnCorps. Finally we are requesting 2% fte of SMCS Vice President to ensure that the mission of our AmeriCorps program stays aligned with our organization's mission. Also, through her connections in the community, she will cultivate new partners and be instrumental in the growth of our program in future years.

It is our expectation that by utilizing the many talents of individuals already working at SMCSs our AmeriCorps program will be more robust and more successful.

All other costs included in the budget are appropriate for the execution of the program. All travel and training costs are detailed in the budget and necessary for the program. All Other Program Costs are detailed in the budget and are calculated using agency standard policy. All unallowable costs are In/Kind donations from SMCS.

The total cost of this program is \$367,247. \$151,257 is CNCS funding and \$216,000 is Match funding.

Evaluation Summary or Plan

N/A

Amendment Justification

N/A

Clarification Summary

N/A

Continuation Changes

N/A

Grant Characteristics

- ☐ AmeriCorps Member Population - Communities of Color
- ☐ AmeriCorps Member Population - Low -income Individuals
- ☐ AmeriCorps Member Population - Native Americans
- ☐ AmeriCorps Member Population - New Americans
- ☐ AmeriCorps Member Population - Older Americans
- ☐ AmeriCorps Member Population - People with Disabilities
- ☐ AmeriCorps Member Population - Rural Residents
- ☐ AmeriCorps Member Population - Veterans, Active Military, or their Families
- ☐ AmeriCorps Member Population - economically disadvantaged young adults/opportunity youth
- ☐ AmeriCorps Member Population - None of the above
- ☐ Geographic Focus - Rural
- ☒ Geographic Focus - Urban
- ☐ Encore Program
- ☐ Community Based Organizations
- ☐ Geographic Focus - Rural and Urban
- ☐ Faith Based Organizations
- ☐ 21st CSC
- ☐ Professional Corps
- ☐ Governor/Mayor Initiative
- ☐ SIG/Priority School
- ☐ Other Initiative

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Performance Measures

Table1: MSYs by Focus Areas

Focus Area	
Economic Opportunity	7%
Education	27%
Healthy Futures	67%

Table2: MSYs by Objective

Objectives	% MSYs
Access to Care	67%
Employment	7%
Other Education	27%

Table3: %MSYs by NPM vs.Applicant vs. Not in ANY

	NPM	Applicant	Not in ANY
% MSYs	73%	27%	0%

Table4: No of MSY and Slots by Objective

Objectives	No of MSYs	No of Slots
Access to Care	10.00	10
Employment	1.00	1
Other Education	4.00	4
Total	15.00	15

Primary Focus Area: Education
 Primary Intervention: Other Education: Other
 Secondary Focus Area:
 Secondary Intervention:

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Performance Measure		GED Instruction			
Focus Area:	Education	Objective:	Other Education	No of MSY's: 4.00	No of Slots: 4

Problem Statement:

There is a severe education deficit among residents in Cincinnati's low-income, inner city neighborhoods. Low educational attainment is a barrier to employment, limits parents' ability to support the education of their children, and leads to related issues of poor health and housing, lack of financial literacy and civic participation.

Selected Interventions:

- Adjust curriculum based on PGED results
- Administer PGED (practice GED)
- Enroll in GED Program
- Facilitate registration and GED testing
- Individualized instruction

Describe Interventions:

Enroll students in program. Initial skills assessment is administered within first week of enrollment.
 Individualized instruction - Students receive one on one and group instruction five days a week.
 Administer PGED - Students take PGED test as appropriate for student or after 60 days of instruction.
 Curriculum adjustment - Students receive refined individualized curriculum instruction after second TABE test or based on PGED scores within one week of receiving scores.
 Facilitate registration and GED testing - Students receive assistance with electronic GED registration and after GED testing receive individualized curriculum instruction on GED sections not passed.

OUTPT8977 Output:

300 individuals enroll in GED instruction.

Target: 300 student

Measured By: Other

Described Instrument: Initial Intake and Daily Attendance sheets of enrolled students.

OUTPT8980 Output:

75 individuals take official GED.

Target: 75 student

Measured By: Other

Described Instrument: Official Ohio GED test results will be printed and maintained in student file.

OUTPT8978 Output:

200 individuals participate in individualized GED instruction.

Target: 200 student

Measured By: Other

Described Instrument: Daily attendance records.

OUTPT8979 Output:

125 individuals take PGED (PreGED).

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Performance Measure: GED Instruction

Problem Statement:

There is a severe education deficit among residents in Cincinnati's low-income, inner city neighborhoods. Low educational attainment is a barrier to employment, limits parents' ability to support the education of their children, and leads to related issues of poor health and housing, lack of financial literacy and civic participation.

Selected Interventions:

Adjust curriculum based on PGED results
Administer PGED (practice GED)
Enroll in GED Program
Facilitate registration and GED testing
Individualized instruction

Target: 125 student

Measured By: Other

Described Instrument: PGED test administration. Obtain PGED paper tests and or facilitate electronic PGED testing. Print all results and maintain in student file.

OUTCM8984 Outcome:

75% (57) students pass at least one section of official GED.

Target: 57 student

Measured By: Other

Described Instrument: Facilitate the Official Ohio GED test for student, obtain results and maintain in student file.

OUTCM8982 Outcome:

50% (150) students make one Educational Functioning Level gain.

Target: 150 student

Measured By: Other

Described Instrument: Administer second Test of Adult Basic Education (TABE), document grade level advance. Maintain in student file.

OUTCM8985 Outcome:

87% (50) students who pass one section of GED will pass official GED.

Target: 50 student

Measured By: Other

Described Instrument: Obtain Official Ohio GED test results and maintain records in student file.

OUTCM8981 Outcome:

100% (300) students enrolled in GED and be assessed.

Target: 300 student

Measured By: Other

Described Instrument: Initial intake documentation and first assessment test.

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Performance Measure: GED Instruction

Problem Statement:

There is a severe education deficit among residents in Cincinnati's low-income, inner city neighborhoods. Low educational attainment is a barrier to employment, limits parents' ability to support the education of their children, and leads to related issues of poor health and housing, lack of financial literacy and civic participation.

Selected Interventions:

- Adjust curriculum based on PGED results
- Administer PGED (practice GED)
- Enroll in GED Program
- Facilitate registration and GED testing
- Individualized instruction

OUTCM8983 Outcome:

50% (75) students pass at least one section of PGED.

Target: 75 student

Measured By: Other

Described Instrument: Administer Ohio PGED test and document results, maintain in student folder.

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Performance Measure: Job Placement Services

Focus Area:	Economic Opportunity	Objective:	Employment	No of MSY's:	1.00	No of Slots:	1
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Problem Statement:

Lack of assistance to overcome barriers to employment. Barriers to employment, limits parents' ability to support their families and support the education of their children. Additionally high unemployment rates lead to related issues such as poor health, lack of suitable housing, lack of financial literacy, and lack of civic participation.

Selected Interventions:

Job Placement Services

Describe Interventions:

Job placement services - Daily one on one employment coaching; monthly job readiness workshops; weekly individualized job search assistance sessions; weekly coaching on job retention and advancement.

O3 Output:

O3: Number of econ disadv individuals receiving job placement services.

Target: 150 Economically Disadvantaged Individuals

Measured By: Activity Log

Described Instrument: Activity logs - Track individual's enrollment and participation in one on one job placement coaching services. Activity logs - track attendance and completion of Employment Workshops.

OUTCM12187 Outcome:

Individuals will gain skills about job seeking and job retention.

Target: 100 individuals

Measured By: Other

Described Instrument: Pre and post test administered to participants to determine their knowledge levels before and after each employment workshop.

O10 Outcome:

O10: Number of econ disadv individuals placed in jobs.

Target: 30 Economically Disadvantaged Individuals

Measured By: Acceptance Letter from Employer

Described Instrument: Documentation of employment

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Performance Measure: Community Health Navigation

Focus Area:	Healthy Futures	Objective:	Access to Care	No of MSY's:	10.00	No of Slots:	10
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Problem Statement:

There is a lack of primary health care access available to families and students in our low-income targeted area. Barriers to accessing health services for all Cincinnati Greater Price Hill residents include transportation, language, lack of child care, literacy, cultural perceptions of health and well-being, and lack of understanding of access to the health care systems available to them.

Selected Interventions:

One-on-One Interaction

Describe Interventions:

Provide active referrals for clients to community health resources. Provide one on one counseling sessions with clients for referrals to health care services facilitated by members for clients at partner sites. Schedule appointments for health care services for students attending SBHCs and community members working with partner sites. Navigation in schools for students to receive direct preventative health care services in SBHCs and individual health care services when health issues arise.

H2 Output:

H2: Number of clients receiving information on health insurance, access and benefits

Target: 950 Clients

Measured By: Activity Log

Described Instrument: Activity log - track number of one on one counseling sessions, collect demographic information, track activities and progress, assist with client referrals at Partner Sites. At SBHCs track student participation in direct health services,

OUTCM12119 Outcome:

250 medically underserved clients gain information on health insurance, access and benefits.

Target: 250 individuals

Measured By: Other

Described Instrument: Activity log - Partner Sites: track number of one on one health care access counseling sessions, track demographic information of clients, track number of clients assisted with referrals to community health care services, track number of clients receiving assistance with making appointments to a health care service provider. Activity Log SBHCs: Track number of students receiving direct health care services at SBHCs, track number of referrals of students to external community health care services when indicated.

OUTCM11824 Outcome:

950 medically underserved clients are treated for preventative and or health related conditions.

Target: 950 individuals

Measured By: Other

Described Instrument: Activity Log- for SBHC:Tracks participation in SBHC health services of all students. Activity log- For Partner Sites: Tracks participation of individuals in organization's programs that provide health care access services.

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Required Documents

<u>Document Name</u>	<u>Status</u>
Evaluation	Not Applicable
Labor Union Concurrence	Not Applicable

Budget Narrative: Project Advance for Santa Maria Community Services

Section I. Program Operating Costs

A. Personnel Expenses

Position/Title -Qty -Annual Salary -% Time	CNCS Share	Grantee Share	Total Amount
Director, manage overall legal, compliance, mangement of program.: - 1 person(s) at 48756 each x 60 % usage	29,254	0	29,254
Program Coordinator, manage direct activities related to members and supervisors: - 1 person(s) at 33660 each x 100 % usage	33,660	0	33,660
Trainer, Community Health Care Workers trainings, facilitate other member trainings: - 1 person(s) at 47838 each x 3 % usage	1,435	0	1,435
Volunteer Recruite Coordinator, assist members w ith volunteer engagement activities.: - 1 person(s) at 43860 each x 2 % usage	877	0	877
Bookkeeper, eight hours per week, finances and OnCorps.: - 1 person(s) at 32000 each x 20 % usage	6,400	0	6,400
VP Santa Maria, Mission Alignment and coordination w ith community engagement. Partner engagement and development.: - 1 person(s) at 57302 each x 2 % usage	1,146	0	1,146
CATEGORY Totals	72,772	0	72,772

B. Personnel Fringe Benefits

Purpose -Calculation -Total Amount	CNCS Share	Grantee Share	Total Amount
Fringe Benefits: Calculated at a rate of 29%, actual amounts w ill be charged to grant not to exceed 29%.	21,104	0	21,104
CATEGORY Totals	21,104	0	21,104

C. Travel

Staff Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Travel to CNCS-Sponsored Meetings: Three one day Columbus trips (2 people), two Columbus overnight trips (2 people), and one AmeriCorps National meeting trip tw o days (1 person). 660 miles @.56 = \$369.	4,369	0	4,369
Local travel for Program Coordinator and Director: 1250 miles @ .56 per mile	700	0	700
CNCS Sponsored meeting: CNCS optional meeting	1,000	0	1,000
CATEGORY Totals	6,069	0	6,069

Member Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Two member trips to Columbus (one day each): Two Columbus day trips for 440 miles @ .56 per mile. Plus conference fees for two members @ \$110 each. Plus 2 meals at \$10.00 each.	493	0	493
One year-end day long cultural awareness field trip, place to be determined.: One trip for 25 miles \$.56/mile (\$14) plus event admission of \$25.00 X 15 members (\$375) plus supplies required \$75.00. Agency bus for group transportation \$100	564	0	564
First week member orientation site visits.: All members travel to all sites for site orientation one time. \$100.00 for van fill-up Agency bus	100	0	100
member travel: Local member travel to various events throughout the year. 500 x .56	280	0	280
CATEGORY Totals	1,437	0	1,437

D. Equipment

Item/Purpose -Qty -Unit Cost	CNCS Share	Grantee Share	Total Amount
no equipment: - 0 x 0	0	0	0
CATEGORY Totals	0	0	0

E. Supplies

Item -Calculation	CNCS Share	Grantee Share	Total Amount
General Program supplies not including workshop supplies.: Program office supplies including duplicating, printing, postage and general office supplies as necessary.	1,200	0	1,200
CATEGORY Totals	1,200	0	1,200

F. Contractual and Consultant Services

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
CATEGORY Totals	0	0	0

G. Training

Staff Training

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
Staff professional training for volunteerism and leadership.: Local Leadership			

Workshop for Director and Coordinator, to be determined. Local Workshop on Volunteerism, to be determined. Two workshop fees at \$100.00 each. Local mileage 450 miles x .56 = \$25.00.- Daily Rate of 0	225	0	225
CATEGORY Totals	225	0	225

Member Training

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
In Service training at partner sites: Supervisor rate @ \$27.50/hr. X 2 hrs. per week X 15 members X 50 weeks. Based on average of supervisor's salaries. Actual amounts will be recorded during the grant year.- Daily Rate of 117	0	41,250	41,250
First week 3 1/2 day member orientation and workshops.: \$100 per day for 3 days workshop supplies = \$300 Six training facilitators @ \$150 each = \$630.- Daily Rate of 0	930	0	930
Bi-monthly member trainings and workshops: 20 group member trainings/workshops throughout the grant award. \$150 for 10 meetings for trainer/facilitator. \$50 for 20 meetings for supplies, etc.- Daily Rate of 125	2,500	0	2,500
Meeting room: Room rental for 3 and 1/2 days from (SMCS) at The Griswold Center Conference Room \$200.00 per day.- Daily Rate of 200	0	700	700
CATEGORY Totals	3,430	41,950	45,380

H. Evaluation

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
CATEGORY Totals	0	0	0

I. Other Program Operating Costs

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Partner site supervisors one half day training.: Eight partner site supervisors will attend a one half day AmeriCorps training. Supplies for workshop \$75. Room rental for one half day @ \$100.00 at (SMCS) The Griswold Center.	75	100	175
Criminal Background checks: 15 member criminal background checks @ \$75.	1,125	0	1,125
AmeriCorps gear for 15 members: 15 T-Shirts @ \$12 = \$180 15 water bottles @ \$4 = \$60	240	0	240
OnCorps system user fees: 15 members @ \$20 per user	300	0	300
Office space and utilities for AmeriCorps program staff.: Occupancy expenses based on agency policies.	6,000	0	6,000
Phone and internet connectivity services.: Phones lines and internet connectivity (\$1,875) based on agency policies, Cell phone reimbursement \$25 per month X 12 months X 1 phones = \$300	2,175	0	2,175

Membership dues to volunteer dinner: 15 AmeriCorps Members attend volunteer appreciation dinner.	0	250	250
Bank Fees: Prorated agency bank fees.	0	300	300
Software, licenses, copier lease.: Software, licenses, copier lease prorated per agency policies.	2,250	0	2,250
Liability Insurance: Liability Insurance prorated per agency policies.	1,000	0	1,000
Professional Fees: Agency Professional Fees prorated per agency policies.	0	1,000	1,000
CATEGORY Totals	13,165	1,650	14,815
SECTION Totals	119,402	43,600	163,002
PERCENTAGE	73%	27%	

Section II. Member Costs

A. Living Allowance

Item - # Mbrs w / Allow - Allow ance Rate - # Mbrs w/o Allow	CNCS Share	Grantee Share	Total Amount
Full Time (1700 hrs): 15 Member(s) at a rate of 12500 each Members W/O allow ance 0	0	187,500	187,500
1-Year Half Time (900 hours): Member(s) at a rate of each Members W/O allow ance	0	0	0
2-Year Half Time (1st Year): Member(s) at a rate of each Members W/O allow ance	0	0	0
2-Year Half Time (2nd Year): Member(s) at a rate of each Members W/O allow ance	0	0	0
Reduced Half Time (675 hrs): Member(s) at a rate of each Members W/O allow ance	0	0	0
Quarter Time (450 hrs): Member(s) at a rate of each Members W/O allow ance	0	0	0
Minimum Time (300 hrs): Member(s) at a rate of each Members W/O allow ance	0	0	0
CATEGORY Totals	0	187,500	187,500

B. Member Support Costs

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
FICA for Members: 7.65 FICA X living allow ance X 15 members	11,475	0	11,475
Worker's Compensation: 15 members workman's comp 1.22% of living allow ance.	2,250	0	2,250

Health Care: Single coverage, estimating 8 members at \$1320 per member.	10,560	0	10,560
CATEGORY Totals	24,285	0	24,285
SECTION Totals	24,285	187,500	211,785
PERCENTAGE	11%	89%	

Section III. Administrative/Indirect Costs

A. Corporation Fixed Percentage

Item - Calculation	CNCS Share	Grantee Share	Total Amount
Corporation Fixed Amount: \$143,687 x .0526 x .80	6,046	0	6,046
Commission Fixed Amount: \$143,687 X .0526 x .20	1,512	0	1,512
CATEGORY Totals	7,558	0	7,558

B. Federally Approved Indirect Cost Rate

Calculation - Cost Type - Rate - Rate Claimed - Cost Basis	CNCS Share	Grantee Share	Total Amount
CATEGORY Totals	0	0	0
SECTION Totals	7,558	0	7,558
PERCENTAGE	100%	0%	

BUDGET Totals	151,245	231,100	382,345
PERCENTAGE	40%	60%	
Total MSYs	15.00		
Cost/MSY	10,083		

Source of Funds

Section	Match Description	Amount	Type	Source
Source of Funds	Partner site participation 15 members X \$9800 = \$147,000	147,000	Cash	Private
	United Way of Greater Cincinnati	69,000	Cash	Private
Total Source of Funds		216,000		

City of Cincinnati

Board of Health



We know health matters

Department of Health
School Health Program
2136 W. Eighth Street
Cincinnati, OH 45204

PH: (513) 357-2808
FAX: (513) 357-2811

Noble Maseru, Ph.D., MPH
Health Commissioner

Marilyn Crumpton, MD, MPH
Medical Director,
School & Adolescent Health

May 2, 2014

To AmeriCorps-Serve Ohio

The Cincinnati Health Department would like to take this opportunity to express our appreciation and support for the AmeriCorps program. Our members serve several roles throughout our school-health program that have proven to be invaluable to the patients and clients we serve. They all work diligently to bridge the gap and break down barriers so many of our patients are faced with when trying to access health care. Our members are the face of our centers; serving as our welcome staff, chaperones to and from appointments, the "mom" who holds patients hands if they are scared or nervous and each one of them plays an integral part of our team. We couldn't do what we do without them

Sincerely,

A handwritten signature in cursive script that reads "Lauren Thamann-Raines".

Lauren Thamann-Raines
Project Coordinator
School-Based Health Center Program
Cincinnati Health Department
Lauren.thamann-raines@cincinnati-oh.gov

Lower Price Hill Community School

Our Mission: LPHCS removes barriers and creates bridges to college and employment for those who re-enter an educational environment in order to reach their life-long learning and earning goals.

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Director Emeritus

Jake Kroger, MEd

April 29, 2014

To AmeriCorps-Serve Ohio

This letter is to express the Lower Price Hill Community School's gratitude and need for the service of AmeriCorps members in our organization. The members play supporting roles and also provide essential direct service to our students and community. Many of our past members have moved into permanent positions within our organization. Others have gone on to further their education or serve at other non-profits. As a past member, myself, I can honestly state AmeriCorps does more than transform communities, it also changes the lives of those serving.

Sincerely,



Jen Walters, Executive Director

Workforce Development Program

```
graph TD
    IID[Income Impact Director  
Chellie Metellian 1 FTE]
    WDP[Workforce Development Program]
    WDP --- IID
    WDP --> WFD[Workforce Director/Property Manager  
Thanapat Vichitchot 1 FTE]
    WDP --> DCC[Development/Contract Specialist  
Mary Ucci .5 FTE]
    WDP --> SFS[Stables Family Specialist  
Amelia Wehr 1 FTE]
    WDP --> HSI[Housing Specialist/Income Supports  
Stefanie Williams 1 FTE]
    WDP --> CDI[Connecting the Dot/Income Supports Coordinator  
Rachel Mousie 1 FTE]
    WFD --> ODC[Office & Data Coordinator  
Tonica Dean 1 FTE]
    WFD --> EM[Education Manager  
Becki Griswold 1 FTE]
    WFD --> ET[Education Tutor/Primary  
TNL/Volunteer Coordinator  
Ameri Corps/Public Ally 1FTE]
    WFD --> ET2[Education Tutor/  
Primary Evening GED  
Ameri Corps/Public Ally 1FTE]
    WFD --> ET3[Education Tutor/Data  
Kayte Gilmore  
Evening GED Contract]
    WFD --> ET4[Education Tutor  
Ashley Toney  
Evening GED Contract]
    WFD --> ET5[Education Tutor  
Jayni Walker  
Camp Washington Contract]
    WFD --> EI[Education Intern  
Vacant]
    WFD --> EMP[Employment Manager  
Manager 1 FTE]
    WFD --> EC[Employment Coach  
Mike Inman 1 FTE]
    WFD --> EIV[Employment Intern  
Vacant  
St Joseph Summer Intern]
    WFD --> ETP[Employment/Tax Prep  
Ameri Corps/Public Ally 1FTE  
Lisa Watkins]
    WFD --> EV[Employment Volunteer  
Computer Lab  
Linda]
    IID -.-> DCC
    IID -.-> SFS
    IID -.-> HSI
    IID -.-> CDI
```

Income Impact Director
Chellie Metellian 1 FTE

Workforce Director/Property Manager
Thanapat Vichitchot 1 FTE

Office & Data Coordinator
Tonica Dean 1 FTE

Education Manager
Becki Griswold 1 FTE

Education Tutor/Primary
TNL/Volunteer Coordinator
Ameri Corps/Public Ally 1FTE

Education Tutor/Primary
Evening GED
Ameri Corps/Public Ally 1FTE

Education Tutor/Data
Kayte Gilmore
Evening GED Contract

Education Tutor
Ashley Toney
Evening GED Contract

Education Tutor
Jayni Walker
Camp Washington Contract

Education Intern
Vacant

Employment Manager
Manager 1 FTE

Employment Coach
Mike Inman 1 FTE

Employment Intern
Vacant
St Joseph Summer Intern

Employment/Tax Prep
Ameri Corps/Public Ally 1FTE
Lisa Watkins

Employment Volunteer
Computer Lab
Linda

Development/Contract Specialist
Mary Ucci .5 FTE

Stables Family Specialist
Amelia Wehr 1 FTE

Housing Specialist/Income Supports
Stefanie Williams 1 FTE

Connecting the Dot/Income Supports Coordinator
Rachel Mousie 1 FTE

Intake Specialist & Office Coordinator
Kelsie Wilkens 1 FTE

Financial Coach/Tax Prep
Danielle McIntyre 1 FTE

Office Located at the FOC
2918 Price Avenue

Office Located at LCW
3208 Warsaw Avenue

Income Impact Director
Chellie McElhan 1 FTE

Office & Data Coordinator
Tonica Dean 1 FTE

Workforce Director/ Property Manager
Thanapat Vichitchot 1 FTE

Development/Contract Specialist
Mary Ucci .5 FTE

Mary Ucci .5 FTE

Stables Family Specialist
Amelia Wehr 1 FTE

Amelia Wehr 1 FTE

**Housing Specialist/Income
Supports
Stefanie Williams 1 FTE**

Stefanie Williams 1 FTE

**Connecting the Dot/Income
Supports Coordinator
Rachel Mouse 1 FTE**

Rachel Mousie 1 FTE

**Intake Specialist & Office
Coordinator**
Kelsie Wilkens 1 FTE

Kelsie Wilkens 1 FTE

Financial Coach/Tax Prep
Danielle McIntyre 1 FTE

Danielle McIntyre 1 FTE

Office located at the FOC
2918 Price Avenue

2918 Price Avenue

**Office Located at LCW
3208 Warsaw Avenue**

3208 Warsaw Avenue

Education Manager
Becki Griswold 1 FTE

**Education Tutor/Primary
TNL/Volunteer Coordinator
Ameri Corps/Public Ally 1FTE**

AmeriCorps/Public Ally JFTF

Education Tutor/
Primary Evening GED
AmeriCorps/Public Ally 1FTE

AmeriCorps/Publically FTE

Education Tutor/Data
Kayte Gilmore
Evening GED Contract

Evening GED Contract

**Education Tutor
Ashley Toney
Evening GED Contract**

Signing GED Contract

Education Tutor
Jayni Walker
Camp Washington Contract

Camp Washington Contrac

Education Intern
Vacant
St Joseph Summer Intern

Joseph Summer Intern

**Employment Manager
Manager 1 FTE**

Employment Coach
Mike Imman 1 FTE

Mike Inman 1 FTE

**Employment Intern
Vacant
St Joseph Summer Intern**

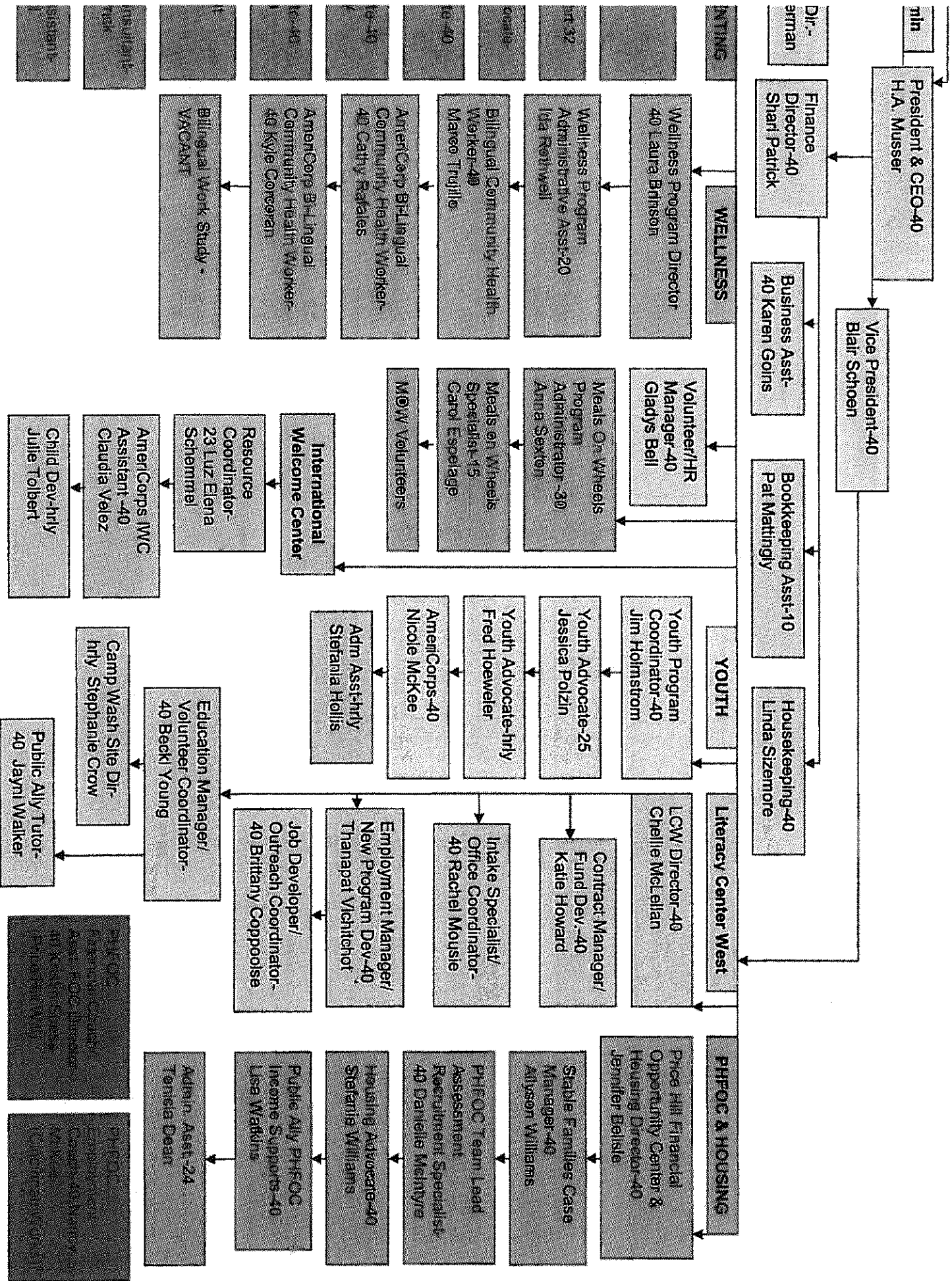
Joseph Summer Interr

Employment/Tax Prep
AmeriCorps/Public Ally 1FTE
Lisa Watkins

Lisa Watkins

Employment Volunteer
Computer Lab
Linda

Employment Volunte



es - Table of Organization – September 2012

Education/Job Placement Logic Model
Applicant Name: Santa Maria Community Services

Application ID: 14AC159980 Project Resources	Core Project Components	Evidence of Project Implementation and Participation	Evidence of Change		
INPUTS	ACTIVITIES	OUTPUTS	OUTCOME <i>Short-Term</i>	OUTCOME <i>Mid-Term</i>	OUTCOME <i>Long-Term</i>
What we invest (# and type of AmeriCorps members)	What we do	Direct products from program activities	Changes in knowledge, skills, attitudes, opinions	Changes in behavior or action that result from participants' new knowledge	Meaningful changes, often in their condition or status in life
GED And Job Placement: 5 college students or graduates Interests in variety of cultures and cultivating one on one mentoring relationships	GED: Student skills Assessment TABE/PGED Individual and Group Instruction. One on one tutoring, mentoring, coaching	GED: Students enrolled in GED program- skills assessed Students receive GED tutoring Students gain Educational Function levels Students take GED	GED: 100% (300) students enrolled in GED program and skills are assessed (TABEs)	GED: 50% (150) students gain at least one Educational Function Level	GED: 25% (37) students pass Ohio GED
	JOB Placement: One on one job readiness development coaching Assist with instruction in Employment Workshops	JOB Placement: Clients receive job readiness development training Clients participate in Employment Workshops	JOB Placement: 100% (150) clients participate in job readiness coaching and/or Employment Workshops	JOB Placement: 50% (75) Complete resumes and practice interview skills with job coaches	JOB Placement: 40% (30) clients obtain employment

Healthy Futures Logic Model

Applicant Name: Santa Maria Community Services

Application ID:
14AC159980
Project ResourcesCore Project
ComponentsEvidence of Project
Implementation and
Participation

Evidence of Change

INPUTS	ACTIVITIES	OUTPUTS	OUTCOME <i>Short-Term</i>	OUTCOME <i>Mid-Term</i>	OUTCOME <i>Long-Term</i>
What we invest (# and type of AmeriCorps members)	What we do	Direct products from program activities	Changes in knowledge, skills, attitudes, opinions	Changes in behavior or action that result from participants' new knowledge	Meaningful changes, often in their condition or status in life
10 members A diverse mix of college graduates or students and high school graduates with an interest in learning about a variety of cultures and an interest in the Health Care Professions	Health Navigator: Provide active referrals for clients to obtain access to Health Care Services Facilitate direct health services through School Based Health Centers (SBHC)	Clients receive Health Care Services and referrals to community Health Care providers through SBHCs Clients receive referrals to community Health Care providers through one on one counselling at Partner Sites	700 Clients enroll and participate in Health Services at SBHCs 250 Clients successfully referred (appointments scheduled) to appropriate Health Care providers by Partner sites	950 Clients have gained information about where to receive appropriate Health Care services, at the SBHCs or at the Partner sites	665 Clients (70%) are treated for preventative and/or health related conditions at SBHCs and through referrals to community Health Care providers by Partner sites